



Bicycle & Pedestrian Advisory Commission

MINUTES

August 18, 2009 ■ 7:00 PM
Committee Room
Second Floor, City Hall

Members Present: Ken Kaye, Merry Rabb, Jack Warman, Toby Berla, Alan Dippy, Dan Clever, Scott Carter, Lars Trost, and Jim Dunlop,

Members Absent: Excused: Greg Garneau, Steve Saltzman, and Linda Smith.

Staff Present: Andy Henry

Guests Present: Theresa Cromling

Public Present: None

1. Call to Order. Alan Dippy called the meeting to order at 7:00 pm.
2. Meeting Minutes. The minutes from the July 21, 2009 BPAC meeting were approved unanimously, following a motion by Jim and second by Toby.
3. Adjustments to the Agenda. It was agreed to move the new business presentation, Safe Kids, after Public Comment and before Committee Reports.
4. Introductions. BPAC members and others present introduced themselves.
5. Public Comment. There were no public comments.
6. Safe Kids. Theresa Cromling, Safe Kids, Durham County Coordinator, gave a presentation on the Safe Kids activities at schools, clubs and cub scout groups to increase child safety related to motor vehicles, bicycling and walking, water and fire. She requested BPAC help on upcoming events, and noted that Safe Kids has a bicycle trailer with 30 bicycle and 250 helmets (that are given to kids at no charge). She needs volunteers to go to classrooms starting about 10 days before Halloween (the deadliest night of the year for pedestrians) to do 45 minute presentations to children. She also suggested partnering with BPAC on a rodeo in May. Ken noted that he and Dale will be League certified to teach bicycle safety, and that he (Ken) can help with the Parkwood Elementary School event. Mary indicated interest in helping with the May bicycle events or rodeos, and Toby said he was interested in coordinating events at Central Park School for the walk to school day.

She asked for support for an NHTSA Pedestrian Safety Program letter, and members indicated to her that the BPAC had already sent a letter of support. She also asked if the BPAC had data that showed which schools have the highest rates of bicycle and walking – this information would be helpful to her program.

7. Development Committee Report. There were several key points. The consultant has committed to all committee requests for the Carver St. extension project. Toby has a list of the requests. Draft Unified Development Ordinance (UDO) amendments will be distributed at the October BPAC meeting. The committee meeting next month will address proposed form based zoning for downtown Durham.
8. Bike Plan Implementation Committee Report. Scott indicated that Dale researched whether other cities have speed limits or other rules for shared-use trails such as the American Tobacco Trail. The committee is waiting for follow-up from Mary Meletiou (ITRE) and Greenways on the status of the Triangle bike map. NCDOT has responded that wide outside lanes will not be included on the Hillandale road project. NCDOT will need data from City (Phil Loziuk) for Main St. and W. Chapel Hill Street to build a case for road diet striping on those streets after the roads are repaved. Jim offered a motion, and Jack seconded the motion, for the BPAC Chair to send a letter to NCDOT and the City of Durham to support the use of ARRA funding to repave the two streets. Phase E design of the American Tobacco has been submitted for development review. A letter has been sent providing comments on the proposed two-way traffic flow for the downtown Durham loop.
9. Pedestrian Plan Implementation Committee Report. The committee did not meet.
10. Communications Committee. The committee did not meet. Sign-up sheets will go to BPAC members to volunteer at the Centerfest (September 19 and 20). There will not be valet bike parking this year. The brochure proof will be ready by the middle of next week. Steve might chair the committee. The committee will meet with the police (bike patrol) when Dale returns.
11. American Tobacco Trail. Lee Murphy will be contacted to get status. They hoped for bids in early 2010.
12. Anderson Street. Andy reported that the neckdowns were removed on Anderson Street and resurfacing/restriping is scheduled.
13. Interlocal Agreement. The Interlocal Agreement should be moving to the Joint City-County Planning Committee on October 7, 2009, and will then move on to the two elected boards for final approval. The BPAC will address the final Interlocal Agreement at their meeting next month to give members time to review it. It was noted that the Agreement states that the County will be requested to fund a "portion" of the staff but does not commit the County to a prescribed amount or portion.
14. Economic Stimulus Program. Andy stated that the projects are moving forward except Garrett Road sidewalk project will not be funded by the stimulus program because the purchase of right-of-way was not secured. Scott believed Jordan High School wants to evaluate the student drop-off issue before advancing a project solution in that area. Third Fork Creek Phase I and Phase II will soon be starting.
15. Other Business. (1) It was suggested that the BPAC submit a letter to the Durham Public Schools listing desirable bicycle and pedestrian amenities for future school sites. Jim believed requesting a site review so the BPAC could submit suggestions before the site plan is submitted would be more effective. (2) It was suggested that the BPAC executive

committee draft proposed letters that can be sent to organizations when a submittal deadline is to arrive before the next BPAC meeting (and, the letter can be approved). Other organizations, such as Triangle Rails-to-Trails, have used this method. It was noted that the method might not be legitimate because the BPAC is susceptible to open meeting laws.

Meeting adjourned.

Next meeting: September 15, 2009, at 7 pm.

Minutes respectfully submitted by Andy Henry.

Action items:

- Interested members are to follow-up with Theresa Cromling, 323-5073, Theresa.cromling@duke.edu, to volunteer for Safe Kids events and coordinated BPAC activities with her organization.
- Address proposed form based zoning for downtown Durham (Development Review Committee).
- Follow-up with Mary Meletiou (ITRE) and Greenways on the status of a bike map (Bicycle Plan Implementation Committee).
- Send a letter to NCDOT and the City of Durham to support the use of ARRA funding to repave Mains St. and W. Chapel Hill St. the two streets. (Bicycle Plan Implementation Committee).
- Request data from City (Phil Loziuk) for Main St. and W. Chapel Hill Street to build a case for road diet striping. (Dan Clever)
- Contact Lee Murphy, City of Durham, to get status of America Tobacco Trail projects.
- All BPAC members are to review Interlocal Agreement for discussion at September meeting.
- Send ideas for future speakers at BPAC meetings to the Communications Committee (BPAC members).
- Provide bicycle parking details for inclusion in Public Works Reference Guide and/or UDO (Development Review Committee).
- White paper on ATT encouragement activities (Ken).
- Determine if the GIS layers from the bicycle and pedestrian plans could be added to the city's on-line GIS system (Dale).
- Review progress in implementing the bicycle and pedestrian plans (Dale).

Bicycle and Pedestrian Advisory Commission
Bicycle Plan Implementation Committee Minutes
Wednesday, August 12, 2009, 6:30–8:00pm., Sunset Grille

Facilitator/Note taker: Scott Carter

Attendees: Scott Carter, Heidi Carter, Dale McKeel, Dan Clever

The meeting was called to order at 6:40pm by Scott.

Agenda Topics:

1. Speed limit needed for ATT?

Discussion:

- After a recent accident on the ATT where bike speed may have been a factor, BPAC directed the committee to discuss and make a recommendation on whether speed limits or other actions might need to be adopted for the ATT. Dale printed some web articles on how this issue had been addressed in other locations. This included some "Share the Road" type signage as well as ordinances for safe sharing of the trail. These could be adopted by the city (DPR) for parks. In general, the idea of speed limits was not supported. There are speed limits on bike paths in Cary and Raleigh. Dan has a contact there and will try to get feedback on effectiveness. Also a concern about enforcement. ATT design speed is 20mph. The committee will continue to discuss next month. Any recommendation should be made to Rosetta Radtke at DPR.

2. Durham Bike map

Discussion:

- Dale has been trying to contact Greenways and Mary Melitou again for status of map and draft agreement with Greenways. Dale has contacted his purchasing group about the sole source contract with Greenways for having them prep the map into a print-ready format for \$11k. Seems ok. The map printing will be bid to 3 bidders. Will work with Cary to get their border content. No update.

Follow-up items:

- Dale checking with Greenways and/or Mary Melitou on map status.
- Dale continue to work on RFQ for printers
- Dale contact Cary about border.

3. Economic Stimulus Money project list

Discussion:

- Durham list of stimulus projects includes resurfacing of much of ATT, Riddle Rd spur, Murray St trail, 3rd Fork Crk Trl., Renaissance Pkwy crossing, and more bike racks. About \$2.6M of total \$4.5M on sidewalks. Target schedule for these projects is complete final designs by 7/31, send to DOT in Aug for approval, send out for bids on 10/1. Implementation in 2010. Dale says big push for 9/1 deadline.
- NCDOT stimulus list for resurfacing. First projects underway this summer not much BPAC value. Includes Duke St and Old Oxford Hwy.
 - o N Duke St from Horton to I-85. Asked for WOL but DOT not agreeing, still have 2x12' lanes, possibly due to hills. Need a letter to Wally Bowman to push.
 - o 2nd DOT resurfacing list being compiled now to be approved late summer for construction in 2010. Need contract by end of year to keep stimulus funding. Ask Jim for guidance on Main St and WCH Road.

Follow-up items:

- Track any decisions and/or progress.

4. Road projects

Discussion:

- Washington Street. Working on bike lanes per bike plan. Plan to have mtg this fall w neighbors to notify of changes and address concerns such as parking. Phil L driving, not scheduled yet.

- Anderson St. Resurfacing from Morehead to Duke Univ Rd this summer. – Neckdowns removed. Need to repave.
- Main St. Phil has not given road diet traffic analysis to NCDOT yet. Still need to do. He does not think there is a traffic problem. DOT needs this asap if Main St is to get into the next round of resurfacing for 2010. Deciding this fall.
- W CH Road. Traffic study data (Phil L) also going to DOT soon. No issues. Same concern that DOT will decide on this project this fall.
- Funded road/bicycle projects:
 - o Fayetteville Street road diet/bridge/ Safe Routes to School sidewalk. From Cornwallis to Cecil. Muni agreement of City Council on 9/8. May be controversial.
 - o Morreene Rd. Municipal agreement going soon to City Council to approve start of design.
 - o Carpenter-Fletcher Road, Hillandale Rd. Cornwallis Rd. Cost estimates, municipal agreements and functional design are underway. These need project managers. These are all in line behind the stimulus projects due to limited resources.
- Briggs, Stadium restriping to add bike lanes. Briggs is being resurfaced this month so should be restriped w bike lanes.
- Old Durham-Chapel Hill Road bike/ped project. Design started on 9/4/08. Dale reviewed 25% plan and suggested reducing from 5 to 4 foot bike lanes plus curb and gutter to reduce ROW required. Expecting 2 years to acquire right of way, target construction in 2011-12, hoping this can be improved. Expect public meeting in fall.
- Streetscape projects. No update.

Follow-up items: Continue to track.

5. Trail bike projects

Discussion:

- ATT Phase F. Chatham County trail work (4.5mi) started 9/8/08 and underway. 1st bridge now done. Target completion Aug09. Grand opening in Oct for Phase F. Still debating dual surface from N Hopson Rd to Dur-Chat Co line or Scott King Rd. May not have enough money to pay for this. Bids asking for quotes with 1 and 2 surfaces.
- ATT Phase E bridge. In final design now. Target to go to bid by end of year. UDO has Major Transportation Corridor (MTC) restriction that will need special use permit.
- 3rd Fork Creek. Status from Danny King. Phase 1: Flood plain and insurance issues were resolved. CMAR (Skanska) is advertising for bids. Construction expected to start in Oct09 with completion target Oct2010. Phase 2: Design approved and going to NCDOT. Expect approval to solicit bids starting 10/1. Begin construction starting spring 2010.
- NC 147 pedestrian bridge and connect to Rocky Crk Trl. New abutment on north side done. Target May (?) for completion.

Follow-up items: Continue to track.

6. Other Topics

- Old bus station. Convert to a bike station. This has been done in other cities. Jazmin offering to help with grant writing. Bike co-op supporting. Dale will call her about \$10K grant. No update.
- Downtown loop – convert back to 2-way traffic, 3 lanes w center turn lane. Public mtg on this coming soon. No reply yet to the BPAC letter sent to Ed V and Mark A with reminder that bike plan covers this.
- LRTP for 2035 was adopted with 4' width for bike lanes. No chg.

6. Bike Plan Digest

Discussion: Want to have performance metrics versus implementation plan. No progress.

Adjourned around 8:15pm. Next meeting is September 9 (2nd Wednesday of month) at Sunset Grill at Sutton Station at 6:30pm.