



# Bicycle & Pedestrian Advisory Commission

## MINUTES

June 16, 2009 ▪ 7:00 PM  
Committee Room  
Second Floor, City Hall

**Members Present:** Toby Berla, Scott Carter, Dan Clever, Jim Dunlop, Greg Garneau, Ken Kaye, Merry Rabb, Steve Saltzman, Linda Smith, Lars Trost, Jack Warman.

**Members Absent:** Excused: Alan Dippy

**Staff Present:** Dale McKeel

**Guests Present:** Sgt Wayne Hollen

**Public Present:** None

1. Call to Order. Jack Warman called the meeting to order at 7:01 pm.
2. Meeting Minutes. The minutes from the April 21, 2009 BPAC meeting were approved unanimously, as corrected, following a motion by Dan and second by Lars.

The minutes from the May 19, 2009 BPAC meeting were approved unanimously, as corrected, following a motion by Dan and second by Jim.

3. Adjustments to the Agenda. It was agreed to add an item, Discussion of Finances, to Old Business.
4. Announcements. None.
5. Public Comments. Sgt Wayne Hollen of the Durham Police Department's Bicycle Unit addressed BPAC. He said the DPD wants to pursue a bicycle safety education and enforcement program that would focus both on motorists and cyclists. The Department is looking proactively at what it can do and is seeking feedback from BPAC on such a campaign. Sgt Hollen mentioned that the Department has done some education programs related to schools and bicycle rodeos, but has had little focus on enforcement. BPAC members voiced support for the initiative. Steve suggested that marketing of the campaign be tied to crash data. Toby noted that schools in his hometown had a bicycle training program for 3rd graders. Greg stated that the program should include an educational focus for the Hispanic community. Lars asked about the motorist focus, and Sgt Hollen said the objective would be to make motorists more aware of cyclists in light of the increased numbers of cyclists in Durham. Jack stated that the Communications Committee should take the lead.

6. Development Committee Report. Jack reviewed the notes from the Committee's most recent meeting (attached).
7. Bike Plan Implementation Committee Report. Scott reviewed the notes from the Committee's most recent meeting (attached).
8. Pedestrian Plan Implementation Committee Report. Greg reviewed the notes from the Committee's most recent meeting (attached). Dan suggested that interactive Google maps be prepared for the bike plan priority projects as well as the pedestrian plan priority projects, if possible.
9. Communications Committee. Ken reported on the committee's recent phone meeting. The committee seeks suggestions from other BPAC members on speakers for future meetings. Ken will check with Alan on the status of the brochure. Ken will ask permission to solicit listserv signups at the Habitat Moonlight Ride. Ken will work on the white paper on ATT encouragement activities. Scott suggested that there should be a similar effort for the NC 147 bridge. Dale will check on the NC 147 bridge completion date and any plans for a ribbon cutting.
10. American Tobacco Trail. Dan discussed the status of ATT Phase E. The consultant is preparing the site plan, which has to be reviewed approved by DRB. A special use permit from City Council is also required. The city hopes to have the project out to bid by the end of the year. Phase F in Chatham County is on-line for completion in August.
11. Anderson Street. Dale reported that work on Anderson Street is scheduled for August. The City Council approved an allocation of \$100,000 for the resurfacing.
12. Interlocal Agreement. Dale reported that he is still awaiting word on whether the city manager's office has discussed with the county manager's office providing support for the staffing of BPAC. This is holding up adoption of the revised interlocal agreement.
13. Economic Stimulus Program. Dale reported that the City Council approved the agreements between the city and NCDOT for the projects. There was discussion about whether the restriping of Duke Street will include wider outside lanes for bicycle accommodation. On a motion by Dan and second by Dan, the BPAC unanimously voted to authorize the Bike Plan Implementation Committee to send a letter to NCDOT Division Engineer requesting the restriping with wider outside lanes, if the matter cannot be worked out internally by city and NCDOT staff.
14. Eno Festival. Dan distributed a sign-up sheet to BPAC members.
15. Bicycle Friendly Business Update. No report.
16. Durham-Orange Friends of Transit. Bo Glenn was not able to attend this meeting. He will be invited to the July meeting.
17. Discussion of Finances. The Commission discussed the remainder of the 2008-2009 county funds allocated to BPAC. On a motion by Jim and second by Ken, the following priorities were approved: First: funding for Centerfest; Second: printing of brochure (using what's left

after signing up for Centerfest); Third: Should brochure not be ready, use remaining funds to purchase portable bicycle racks if within budget and use any remaining funds on bumper stickers and/or education cards. The executive committee is authorized to make the decision.

Meeting adjourned at 8:38 p.m. Next meeting: June 16, 2009, at 7 pm.

Minutes respectfully submitted by Dale McKeel.

**Action items:**

- Send ideas for future speakers at BPAC meetings to the Communications Committee (BPAC members).
- Provide bicycle parking details for inclusion in Public Works Reference Guide and/or UDO (Development Review Committee).
- Complete work on BPAC brochure (Communications Committee).
- White paper on ATT encouragement activities (Ken).
- Determine if the GIS layers from the bicycle and pedestrian plans could be added to the city's on-line GIS system (Dale).
- Review progress in implementing the bicycle and pedestrian plans (Dale).
- Check on the NC 147 bridge completion date and any plans for a ribbon cutting (Dale).
- Send a letter to NCDOT Division Engineer requesting the restriping with wider outside lanes, if the matter cannot be worked out internally by city and NCDOT staff (Bike Plan Implementation Committee).

# BPAC Development Review Committee Meeting

June 4, 2009

## Minutes

**Members Present:** Warman, McKeel, Berla, Dunlop, Ciever

**Guests Present:** none

**Public Present:** none

### 1. Distribute Plans

### 2. Announcements

### 3. Old Business

- Request for UDO clarification on required bike parking

Action: Warman to follow up with Steve Medlin for written confirmation of the comments he made in the May 1 DRB meeting.

- Carver Street Extension

Dale has sent our comments to Public Works and will notify us of future meetings.

- UDO Amendments - July or August

Dale said Joe is involved in the Jordan Lake discussions and may be a bit delayed with our text amendments.

Action: Warman to follow up with Joe on status.

- Riddle Rd - Dale's choker island

Comments have been taken by engineering. The 90% plans, prior to our comments, have been sent to NCDOT. Dale will look for the revision and send to us. Jim recommends that the suggestions proposed by Dale/BPAC should be referred to as "Pedestrian Safety Measures" rather than "traffic calming."

### 4. New Business

- Downtown UDO update (bicycle parking)

There will be a meeting later this month to discuss.

Action: Dale to notify DevRev of the meeting.

- Bicycle facilities on collector streets (related to new site plans received this week)

Dale discussed the new collector road being put in at Page/Chin Page.

Dan asks if there should be reference in the UDO that specifies bike lanes for roads meeting certain criteria. Dale says that the speed/volume table in 5-5 of the Bike Plan addresses this.

- NCCU bicycle parking

DevRev (Dunlop) has seen four different site plans that don't have appropriate bicycle parking. Dale says there is a meeting scheduled in early June in the Planning Dept about this.

Action: Dale notify DevRev of the outcome of the meeting.

- Downtown Overlay

A public meeting is to be scheduled.

Action: Dale to follow up with Lisa.

- Downtown loop one-way to two-way study

Kimley Horn prepared a draft study which recommends parking on both sides and three lanes of traffic.

The city brought the draft plan to the Durham Area Designers.

- DAD recommended no BL or WOL to keep the road narrow and slow traffic.

- The bike plan calls for bike lanes here.

Dale advises that its not too early for BPAC to be thinking about this, particularly cross section width and bike lanes - how the Bike Plan guidance differs from the DAD recommendation.

- DRB rep needed June 19

## 5. Other Business

- Temporary traffic control for bicyclists and pedestrians during construction projects.

Committee discussed the McPherson Hospital and MLK Lowes projects.

Pedestrian and bicycle detours need to be provided in construction plans.

The Public Works Reference Guide should include this with guidance as specified in the MUTCD.

Action: DevRev letter to Planning Dept.

## 6. Zoning Reviews

Pedestrian Committee Report  
Durham Bicycle and Pedestrian Commission  
June 16, 2009

Pedestrian Committee Meeting  
June 8, 2009  
Dale McKeel, Greg Garneau and Merry Rabb attending

Jeff Garneau will volunteer his time to add two new pages to the BPAC web site. One "page" will list "A", "B", and "C" priority sidewalk projects and their status. The other page will be a "Google" map of those projects.

Merry and Greg revisited the idea of a sidewalk "quid pro quo" arrangement with Duke University (the Lemur Center example advanced by the guest speaker two months ago). We wanted to explore whether the idea was wise and had merit in Dale's view. He informed us that such an arrangement already exists.

Merry and Greg spent the rest of the meeting learning (from Dale) how the sidewalk construction approval process works.

Greg will continue his work on the interactive map of the pedestrian and bicycle interface between the city and Duke University.

Merry will continue work on the Safe Routes to School project.

Respectfully submitted,

Greg Garneau

Bicycle and Pedestrian Advisory Commission  
Bicycle Plan Implementation Committee Minutes  
Monday, June 15, 2009, 6:30–8:00pm., Sunset Grille

Facilitator/Note taker: Scott Carter

Attendees: Scott Carter, Dan Clever, Dale McKeel, Carl Sundstrom, Merry Rabb, Heidi Carter  
The meeting was called to order at 6:30pm by Scott.

Agenda Topics:

1. Durham Bike map

Discussion:

*ITRE*

- No update on the map status or draft agreement with Greenways. Mary Melitou from DOT may have retired. The map design will be sole sourced from them. This may need city council approval. The map printing will be bid to 3 bidders. No update on working with Cary to get their border content.

Follow-up items:

- Dale check with Greenways and/or Mary Melitou on map status.
- Dale determine if city council needs to approve sole source.
- Dale continue to work on RFQ for printers
- Dale contact Cary about border.

2. Economic Stimulus Money project list

Discussion:

- Durham City Council has municipal agreement on agenda on 6/15 to agree on NC-Dur projects. List of stimulus projects is now set. These include resurfacing of certain sections of ATT, Riddle Rd spur, Murray St trail, 3<sup>rd</sup> Fork Crk Trl., Renaissance Pkwy crossing, and more bike racks. About \$2.6M of total \$4.5M on sidewalks. Target schedule for these projects is complete final designs by 7/31, send to DOT in Aug for approval, send out for bids on 10/1. Implementation in 2010.
- NCDOT stimulus list for resurfacing. First projects underway this summer not much BPAC value. Includes Duke St and Old Oxford Hwy. Duke St asked for WOL but DOT not agreeing to this yet. – 2<sup>nd</sup> DOT resurfacing list being compiled now to be approved late summer for construction in 2010. Need contract by end of year to keep stimulus funding. Dale will review this list.

Follow-up items:

- Track any decisions that are made.

3. Road projects

Discussion:

- Washington Street. Working on bike lanes per bike plan. Plan to have mtg this summer w neighbors to notify of changes and address concerns such as parking. Phil L driving. Trying to coordinate with color chg from yellow to white in striping truck around Sept 1.
- Anderson St. Resurfacing from Morehead to Duke Univ Rd this summer. – Neckdown removal and add bike lanes scheduled for August.
- Main St. Phil has not given road diet traffic analysis to NCDOT yet but will do so soon. He does not think there is a traffic problem. DOT needs this asap if Main St is to get into the next round of resurfacing for 2010.

W CH Road. Traffic study data (Phil L) also going to DOT soon. No issues.

- Funded road/bicycle projects:
  - o Carpenter-Fletcher Road, Morreene Rd, Fayetteville Street road diet/bridge/sidewalk, Hillandale Rd. Cornwallis Rd.
  - o Municipal agreements and functional design are underway. These need project managers, and hoping that Public Works engineering (Ed Venable) will be able to staff in 2Q. These are all in line behind the stimulus projects due to limited resources. Focus is on C-F, Morreene, and Cornwallis, doing cost estimates now.

Briggs, Stadium restriping to add bike lanes. Briggs is being resurfaced this year so should be restriped w bike lanes.

Old Durham-Chapel Hill Road bike/ped project. Design started on 9/4/08. Dale reviewed 25% plan and suggested reducing from 5 to 4 foot bike lanes plus curb and gutter to reduce ROW required. Expecting 2 years to acquire right of way, target construction in 2011-12, hoping this can be improved. Expect public meeting in fall.

- Streetscape projects. No update.

Follow-up items: Continue to track.

#### 4. Trail bike projects

Discussion:

- ATT Phase E. Chatham County trail work (4.5mi) started 9/8/08 and underway. Bridges moving ahead in construction, target completion Aug09. Still debating dual surface from N Hopson Rd to Dur-Chat Co line or Scott King Rd. May not have enough money to pay for this. Bids asking for quotes with 1 and 2 surfaces.
- ATT Phase E bridge. In final design now. Target to go to bid by end of year. UDO has Major Transportation Corridor (MTC) restriction that will need special use permit.
- 3<sup>rd</sup> Fork Creek. Phase 1 had been held up due to flood plain and insurance issues, but think this is resolved now. Stimulus part (phase 2) will be bid by Sept. Need to check w proj mgr (Danny King) on latest status.
- NC 147 pedestrian bridge and connect to Rocky Crk Trl. Old bridge removed. New bridge will be installed this summer.

Follow-up items: Continue to track.

#### 5. Other Topics

- Old bus station. Discussed possibility of converting this to a bike station. This has been done in other cities. Jazmin offering to help with grant writing or something. Bike co-op supporting. Dale will call her about \$10K grant.
- Downtown loop – convert back to 2-way traffic, 3 lanes w center turn lane. Study underway. “Durham Designers” disagree with this. Public mtg on this coming soon. Dan draft a letter to Ed V and Mark A with reminder that bike plan covers this.
- LRTP for 2035 was adopted. Dale’s suggestion for 4’ width for bike lanes was adopted.

#### 6. Bike Plan Digest

Discussion: Need to do this. Would be nice to have some 2008 performance metrics for how we are doing against our implementation plan. No progress.

Adjourned around 8:00pm. Next meeting is July 8 (2<sup>nd</sup> Wednesday of month) at Sunset Grill at Sutton Station at 6:30pm.