



# Bicycle & Pedestrian Advisory Commission

## MINUTES

May 19, 2009 ▪ 7:00 PM  
Committee Room  
Second Floor, City Hall

**Members Present:** Toby Berla, Scott Carter, Alan Dippy, Jim Dunlop, Greg Garneau, Ken Kaye, Merry Rabb, Steve Saltzman, Linda Smith, Lars Trost, Jack Warman.

**Members Absent:** Excused: Dan Clever

**Staff Present:** Dale McKeel

**Guests Present:** None.

**Public Present:** None

1. Call to Order. Alan Dippy called the meeting to order at 7:00 pm.
2. Meeting Minutes. The minutes from the March 17, 2009 BPAC meeting were approved unanimously following a motion by Jim and second by Ken.
3. Introductions. None.
4. Adjustments to the Agenda. It was agreed to add an item, Bicycle Friendly Businesses, to New Business.
5. Announcements. None.
6. Public Comments. None.
7. Bike Plan Implementation Committee Report. Scott reported on the committee's meeting at the Wednesday bike to work week event. He reported that little progress has been made on the bike map. The list of stimulus projects has been approved by the MPO. The committee is monitoring re-striping projects on portions of Washington Street, Main Street, and Chapel Hill Street. The committee also discussed the idea of converting the old Durham Transit transfer center to a bike station.
8. Pedestrian Plan Implementation Committee Report. Greg reported that the committee is working on a press release on the NC 147 bridge. The committee is also working on a table showing the progress on the implementation of the pedestrian plan. Greg noted that Merry is reviewing information on Safe Routes to Schools – in related matters, Ken said that Durham Public Schools is consolidating some high school and middle school bus routes to save funds; Toby indicated that the Durham Central Park School has a regular Friday walk around the neighborhood.

9. Development Committee Report. Jack reported that the committee is reviewing proposed changes to the UDO parking requirements. The committee has gotten a response from the planning department in regard to rational nexus and sidewalks, and is comfortable with the information provided. The committee is waiting on a response to another letter requesting clarification on the amount of bike parking required when a site is expanded. The committee has drafted a comment letter on the Carver Street extension project. The committee has commented on a text amendment to the parking requirements in the compact neighborhood tier. The committee re-elected Jack as chair.

There was an extensive discussion of the Duke Parking Report, which was approved by DRB (with the BPAC representative voting against approval). The committee had discussed provided several comments which were not addressed in the parking report approved by DRB. One point that was not addressed was the relative lack of bicycle parking at the medical center. The parking report also did not provide the standards used for bicycle parking on the Duke campus. The committee would have liked to have seen Duke make commitments for improvements to bicycle parking on campus prior to the update of the parking report in 2011, but this did not occur. The committee also questions the planning staff's interpretation that the UDO requires a maximum of 100 bicycle parking spaces for the entire Duke campus.

10. Communications Committee. Ken discussed three activities that the committee has been working on – Earth Day, including valet parking, Bike to Work Week, and the updates to the website. Steve discussed post-event survey on bicycle valet parking, noting that there was modest turnout and excess capacity. The committee is discussing whether to offer valet bicycle parking at Centerfest.
11. American Tobacco Trail. Dale discussed the status of ATT Phase E.
12. Anderson Street. Dale reported that work on Anderson Street is still slated for this summer. It was reported that a bicyclist crashed into a neckdown recently and may have been injured.
13. Eno Festival. Ken reported on the Eno Festival and the opportunity for BPAC members to volunteer.
14. Bicycle Friendly Businesses. Steve reported an interest in a program that would identify those businesses that encourage bicycle commuting and support broader bicycle issues in Durham. Jim said that such programs need to be sustainable. Steve will continue to research.
15. BPAC Brochure. On a motion by Jim and second by Jack, BPAC unanimously authorized spending up to \$554.00 in remaining county funds on a BPAC brochure. Alan said he is finalizing the brochure and will request BPAC review comments at the June meeting.
16. Durham-Orange Friends of Transit. This group has been formed to support the transit vision of the Special Transit Advisory Commission (STAC). BPAC has been asked to endorse this vision. It was suggested that Bo Glenn be invited to the next BPAC meeting.
17. Other Business. None.

Meeting adjourned at 8:38 p.m. Next meeting: June 16, 2009, at 7 pm.

Minutes respectfully submitted by Dale McKeel.

**Action items:**

- Send ideas for future speakers at BPAC meetings to the Communications Committee (BPAC members).
- Provide bicycle parking details for inclusion in Public Works Reference Guide and/or UDO (Development Review Committee).
- Complete work on BPAC brochure (Communications Committee).
- White paper on ATT encouragement activities (Ken).
- Determine if the GIS layers from the bicycle and pedestrian plans could be added to the city's on-line GIS system (Dale).
- Review progress in implementing the bicycle and pedestrian plans (Dale).