



Bicycle & Pedestrian Advisory Commission

M I N U T E S

February 7, 2009 ■ 9:00 AM
Transportation Conf. Room
Fourth Floor, City Hall

Members Present: Toby Berla, Scott Carter, Dan Clever, Diane Daniel, Alan Dippy, Jim Dunlop, Greg Garneau, Ken Kaye, Merry Rabb, Steve Saltzman, Linda Smith, Lars Trost, Jack Warman

Members Absent: Excused absence: Henri Gavin

Staff Present: Dale McKeel

Guests Present: Mark Ahrendsen

Public Present: None

1. Call to Order. Alan Dippy called the meeting to order at 9:05 am. Alan noted that the Commission would discuss a few items from the January BPAC meeting, which was cancelled due to inclement weather, and then proceed with retreat activities.
2. Meeting Minutes. On a motion by Scott and second by Greg, the December minutes were approved unanimously.
3. Introductions. BPAC members introduced themselves.
4. Bike Plan Implementation Committee Report. Scott reported on the committee's meeting with Mark Ahrendsen (Transportation Manager) and Phil Loziuk (City Traffic Engineer) to discuss projects for 2009.
5. Pedestrian Plan Implementation Committee Report. Greg reported on recent developments with the proposed closing of Maxwell and Sumter streets and reported that Merry had become a member of the committee.
6. Communications Committee. Alan reported that the committee did not meet in January, the banner is finished, the brochure is nearly complete, that Ken will chair the committee, and that the committee will work with Juliet Jensen from the Parks and Rec Department on the Earth Day event.
7. Neighborhood Streetscape Projects. Dale stated that he and Phil Loziuk will look for opportunities for bike lanes and other bike facilities (including sharrows and bicycle parking) on the streetscape corridors and provide comments.

8. American Tobacco Trail. Dan gave an update on DOST's follow-up meeting with City staff and NCDOT bike-ped staff on ATT Phase E..
9. Anderson Street. Dale said the project is still scheduled for 2009.
10. Bike to Work Week. Greg and Ken volunteered to work on BTWW 2009.

Retreat Activities

11. Review of 2008 Goals. Each committee reviewed the progress made in meeting 2008 goals.
 - Development Committee. Currently working on 2009 calendar; UDO updates for bike-ped plan in process by planning staff; some success in building stronger relationships with planning and transportation staff; have begun and still refining process of commenting on rezoning cases; documenting all processes still underway; have not added bike-ped items to public works reference guide.
 - Bike Plan Implementation Committee. Committee has been very active; frustrated by lack of progress in 2008, hoping for more success in 2009; developing top 5 list to talk with elected officials; will study successes in other cities; little progress on law enforcement.
 - Pedestrian Plan Implementation Committee. Digest completed and placed on website; progress report not completed; saw increase in transit use in 2008, perhaps more pedestrian activity also; some success in having Alston Avenue plan modified; NC 147 bridge underway and fought back efforts to withhold funds.
 - Communications. New handout close to being complete; new logo complete; no superstar speaker; listserv use continued to grow; no bike education; some effort on calendar.
12. Comments from Mark Ahrendsen. Mark provided an overview of the current and future budget situation. He noted that several bicycle and pedestrian projects have been funded by the MPO with city match, now these projects need to be implemented. Several of the phase 1 projects (restriping) can be done but need to work closely with neighborhoods. He noted new leadership at NCDOT that may bring new perspectives and new attitudes. Mark suggested that BPAC write to the Secretary of Transportation requesting that bicycle lanes be striped as part of the Hillandale Road widening project (Jim noted the difference is 11-foot vs. 12-foot motor vehicle lanes). There was discussion of meeting with city council and county commissioners and providing annual report and six-month interim report on activities.
13. 2009 Goals. The remainder of the meeting was spent developing goals and assigning to committees. The goals are attached.

Meeting adjourned at 1:05 p.m.

Minutes respectfully submitted by Dale McKeel.

2009 BPAC Goals

Goal	Committee
Striping	Bicycle Plan Implementation
Monitor High Profile Projects	Bicycle Plan Implementation
Progress report	Bicycle Plan Implementation
Bike Map	Bicycle Plan Implementation
Bicycle Friendly City designation	Bicycle Plan Implementation
Reach out to recreational cyclists	Bicycle Plan Implementation
Review priorities of adopted plans	Bicycle Plan Implementation
Police Enforcement (cyclists and motorists)	Bicycle Plan Implementation
Outreach to NCCU and Duke	BPAC
Stimulus focus/input	BPAC
State outreach	BPAC
Finish Interlocal Agreement	BPAC
Increase educational resources (mostly on website)	Communications
Spruce up event display booth	Communications
Communicate all actions to list-serve	Communications
Increase visibility of website	Communications
Request suggestions from list regarding crosswalks at intersections	Communications
Print handout/brochure	Communications
Print banner	Communications
Motorist education	Communications
Continue to promote locations of bike racks	Communications
Facebook page	Communications
Reach out to recreational cyclists	Communications
Prepare for ATT completion	Communications
Build financial case for bike/ped activities and publish	Communications
Develop a branding slogan	Communications
Develop Mission Statement	Communications
Revamp website	Communications
City/County outreach	Communications
Establish calendar for BPAC speakers and guests	Communications
Youth cycling outreach	Communications
Striping projects	Development Review
NCDOT Outreach	Development Review
Monitor High Profile Projects	Development Review
Publish an internal calendar of city, county and state	Development Review

governmental activities that impact BPAC.	
Recommend bicycle and pedestrian-related amendments to the UDO, as recommended by the bike and pedestrian plans.	Development Review
Document all processes involved in site and zoning Reviews.	Development Review
Add bike/ped items to Public Works Reference Guide	Development Review
City/County outreach	Executive
Increase stakeholder representation	Pedestrian Plan Implementation
Progress Report	Ped Plan Implementation
Review priorities of adopted plans	Ped Plan Implementation
Police Enforcement (cyclists and motorists)	Ped Plan Implementation
Increase diversity	