

Meeting Minutes
Durham Bicycle and Pedestrian Commission
May 15, 2007

Members Present: Phillip Barron, Scott Carter, Dan Clever, Diane Daniel, Alan Dippy, George Dubai, Jim Dunlop, Bo Glenn, Judy Martell, Pete Schubert

Excused Absences: Tim Griffin

Other Absences: Mary Malicki

Staff: Dale McKeel

Guests: Jack Warman

1. Call to Order – Dan Clever called the meeting to order at 7:00 pm.
2. Meeting Minutes – Judy moved to adopt the April 17 meeting minutes, Jim seconded, and the motion passed unanimously.
3. Adjustments to the Agenda – None.
4. Introductions – Members and guests introduced themselves.
5. Announcements – Pete reported that the NCDOT Bicycle and Pedestrian Working Group is making progress on preparing items to be included in the training curriculum for law enforcement officers. There was brief discussion of a recent instance of a bicyclist being stopped by a police officer for riding in a travel lane.
6. Public Comments – None
7. Law Enforcement Update – Diane discussed the information that Dale had distributed about a targeted enforcement program at pedestrian crosswalks in Chapel Hill and UNC. The Commission decided that based on the outcome of the retreat that learning more about this program is not a priority at this time.
8. Development Review Board Update – Judy described a recent three-hour DRB meeting and her difficulty in speaking on an item involving the best location for a bike rack on a site. She noted that she would miss the meetings on June 22 and July 6 and that Pete would be filling in for her.

Judy discussed a meeting with Planning Director Frank Duke, Transportation Manager Mark Ahrendsen, and others to discuss the implementation of the bicycle and pedestrian plans in the zoning and development review process. Dale and Judy will provide a summary of the

meeting and a summary of the review of the UDO recommended changes that occurred at the meeting.

9. Web site – Phillip reported that Alan had added bike to work week information to the website, and that Phillip will add “Ride Without Limits” when he gets the info from Dale. Phillip is also working on a page for DOST.
10. University Issues – It was suggested that the BPAC touch base with Tavey McDaniel, Duke’s Sustainability Coordinator.
11. American Tobacco Trail – Dan reported that he will contact Lee Murphy in the Public Works Department to inquire about a milestone schedule and opportunities for public input in the design of Phase E of the ATT.
12. Third Fork Creek Trail -- No report.
13. 2007 Resurfacing Projects – Jim reported on a meeting he attended with representatives from Duke University and the City to discuss Erwin Road. Duke is interested in Erwin being a friendlier street. A consultant is doing a restriping layout for the section of Erwin between Anderson and Main to show bike lanes, on-street parking, or a combination of both. Jim also said there is an opportunity to provide wider outside lanes (12 feet) on Erwin between Anderson and NC 751 by narrowing the inside lanes. Jim stated that Anderson Street will be redeveloped as part of the central campus redevelopment project. Dale reported that city staff is also continuing to work with NCDOT on re-striping bike lanes following the resurfacing of Sedwick Road and Chapel Hill Road.
14. DOST Update. No report.
15. Proposed Committee Structure. Dan discussed the proposed structure. Judy stated that non-BPAC members could serve on committees and that the goals for each committee were based on the annual goals set at the retreat. Bo noted that DOST has committees and it has been successful. Bo also noted that the executive committee is made up of the chair, vice-chair, secretary, and treasurer. Judy said she would like to have one or two people on the Development committee. Pete stated that this provides more of a structure for the work of the Commission. George moved to adopt the committee structure as proposed, Jim seconded, and the motion passed unanimously. Dan requested that committees meet before the next BPAC meeting.
16. Advocacy Message. Dan distributed an advocacy message with ideas for getting the message out about the work of the BPAC and how citizens can become involved. Dan suggested putting this on the agenda for the next meeting of the communications committee.
17. STAC Report. Tabled to the June meeting.
18. 2009-2015 Transportation Improvement Program (TIP) Recommendations. Dale briefly discussed the TIP process and proposed TIP priority lists for the 2009-2015 TIP. It was

decided that a committee of the BPAC would review the adopted bike and ped plans and provide comments on the proposed priority lists to the city council and county commissioners.

19. Spring / Summer Events. Diane provided a brief review of upcoming events, including the Ride of Silence, Bike to Work Week, and the Eno River Festival.
20. Meeting Extension. Jim moved to extend the meeting by 10 minutes, Bo seconded, and the motion passed unanimously with one abstention.
21. Remaining Funds. Dale reported that there will be remaining funds of the \$1000 appropriated to the BPAC by the county commissioners. The exact amount remaining will be known after the completion of bike to work week activities. Bo moved to use the remaining funds to purchase additional bumper stickers and blinky lights, George seconded, and the motion passed unanimously.
22. Next Meeting Date. The BPAC by consensus agreed to hold its next meeting on June 26 rather than June 19.

Meeting adjourned; 9:10 p.m. Next meeting: June 26, 2007, at 7 pm in a location TBD.

Minutes respectfully submitted by Dale McKeel.

Follow-up items:

- Provide a summary of the meeting with Frank Duke and other city staff to discuss the implementation of the bicycle and pedestrian plans in the zoning and development review process and a summary of the review of the UDO recommended changes that occurred at the meeting. (Dale/Judy)
- Post information about the “Ride Without Limits” on the bikewalkdurham website. (Dale / Alan / Phillip)
- Contact Tavey McDaniel, Duke’s Sustainability Coordinator (Dale / Dan)
- Contact Lee Murphy in the Public Works Department to inquire about a milestone schedule and opportunities for public input in the design of Phase E of the ATT (Dan)
- Order bumper stickers and blinky lights with remaining county funds (Dale)